



Twogether Consulting, Limited

www.twogetherconsulting.com

IDD Consultants

(HCS/ICF/TxHmL/ISS/CLASS/CFC)

Services we offer:

On-Site Services:

- **Provide hands-on training** to care coordinators, Q's, nurses, program administrators, QA staff, direct support staff, Day Hab/ISS Providers. *(Can be provided "on" or "off-site")*
- **Live Trainings:** HCS, ICF, TxHmL, ISS & New Provider Training, **includes: DIT (Directive In-service Trainings) for ICF programs:** these are often mandated by HHSC after Immediate Jeopardy (IJ's) and/or A/N/E follow up surveys by HHSC
- Provide **quality assurance** by auditing charts and other records and providing written feedback regarding errors and/or omissions along with recommendations on how to make corrections
- Complete **LON increase request packets** for submission to HHSC or **UR desk review requests**.
- Assist in **preparing** for annual or return **surveys and billing audit, as well as assisting with plans of correction**
- Identify and propose solutions for preventing and/or minimizing **loss, capturing claims and recoupment of HCS funds from a billing audit.** *(I.e develop system for monitoring AA's/MHM's & DE funding)*
- **Immediate Threats:** We can provide on or off-site help to clear IT's in the HCS/TxHmL programs & POR's.
- **Available for subcontracting for grant projects or HUB contracts concerning IDD and MH services**

Off-Site Services

Services via email, telephone and fax, video conference/webinar:

- Hold **Q&A sessions** regarding rules, regulations and procedures as well as advice on handling specific, special situations
- **Review** annual/update IPP's, IP's, or staffing, as well as other records and provide recommendations.
- Assist with **developing goals/ objectives, strategies/methodology, justifications.**
- Develop or refine **policies and procedures, new hire, orientation packets, job descriptions, and customized forms**
- Assist with **plans of correction (including some DIT trainings when allowed)**
- **Scoring ICAP's**
- **Short Trainings Via Webinar or Private Assistance to a Facility Via Webinar**
- **Start-up:** Develop or refine **policies and procedures, orientation packets and customized forms** for new and existing providers, Day Hab/ISS providers, or assistance with newly purchased program owned by previous provider (HCS/ ICF).

Additional & New Services:

- **Live Webinar Trainings:** *Go to our home page for training & webinar events on our calendar*
- **Free; Provider Resources Webinars (Q 2 to 3 months)**
- **New Provider Packages:** Assistance w/ Group Home (GH) "set up"/ direct support staff training for GH/ Assistance with "new admissions" to GH's & Host Home/Companion Care Homes
- **Quality Assurance Services for Providers & Mentoring Packages (For PM's, CM's & Nurses)**
- **Completing HCS & TxHmL Provider Applicant Applications**
- **New Policies:** *Infection Control//Emergency Evac. & Disaster/Security & Privacy Protocol/ ISS P & P's*
- **Pre-Recorded Webinars:** Nursing, Case Management, QIDP, and more for HCS/TxHmL/ICF/ISS & CLASS